

BEST PRACTICES

- Call Project Manager Trever @ 310-889-4627 to TimeStamp Check-In and Check-Out.
- Evaluate workspace area when you arrive.
- Move or protect obstacles that have not been moved or protected.
- Let MetWest & Site Superintendent or field contact know if there is cracked glass or bad gaskets.
- Turn off cover, block, or shut off vents, heaters, etc to reduce airborne contaminants when able.
- Take pictures before items are moved so you can replace them in their correct spot.
- Be careful with blinds, draperies or overhead.
- Place film handler near or against a wall or so it is not projecting into a public area to prevent someone from walking into it.
- Reviewing the completed project with client to get signed off – IWFA guidelines for solar films.
- Do not leave liners laying on the ground. They are very dangerous and can be slipped on.
- Always use a fresh blade.
- Keep all trash picked up as you move thru the job site.
- Do not set materials or tools on job site surface tops.
- Wipe down all glass for drips.
- Pay attention to the details!
- Contact a supervisor or the office if changes are made at the job site.
- If it's not perfect, fix it or replace it.
- Use a check mark not an X on paperwork to show completed windows.